USG SENATE MEETING
December 13, 2015, 4:00pm
Frist MPR B

Topic	*Objectives*	*Presenter*	*Time*
Call to Order *Vice President Czulak will convene the meeting*	• Welcome • Approve minutes	Aleksandra Czulak	
Director of Carl A. Fields Center Introduction *Director of the Carl A. Fields Center Tennille Haynes will address the Senate*	• Introduction • Answer any questions from the Senate	Tennille Haynes	10 min
President's Report *President Ella Cheng will present the President's Report*	• Present President's Report	Ella Cheng	5 min
Winter Elections Recap *Chief Election Manager Sung Won Chang will present a recap of the winter election cycle*	• Present recap • Answer any questions from the Senate and take feedback	Sung Won Chang	5 min
Referenda Update *Senator Paul Draper and U-Councilor Ethan Marcus will present updates to the Referenda Handbook*	• Present update • Answer any questions from the Senate and take feedback • Senate votes	Paul Draper, Ethan Marcus	10 min
November CPUC Recap *U-Councilors Naimah Hakim and Jacob Cannon will present a recap of the November CPUC meeting*	• Present recap • Answer any questions from the Senate and take feedback	Jacob Cannon ,Naimah Hakim	5 min
Social Committee Update *Members of the Social Committee will present an update on the committee*	• Present update • Answer any questions from the Senate and take feedback	Lavinia Liang	5 min
November Budget Update *Treasurer Hunter Dong will present the November budget for approval*	• Present budget • Answer any questions from the Senate and take feedback • Vote on budget approval	Hunter Dong	5 min
Mental Health Initiative Board Update *U-Councilor and MHIB Co-Chair Naimah Hakim and MHIB Co-Chair Amalya Megerman will present an update on the MHIB*	• Present update • Answer any questions from the Senate and take feedback	Naimah Hakim, Amalya Megerman	5 min
Agenda Setting	• Discuss and add agenda items	Ella Cheng	2 min

The Senate will discuss agenda settings for the next meeting.	for next week's meeting		

Total Time	52 min

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President's Report
December 13, 2015

Meetings:

- Gen Ed Task Force Focus Group
- Meeting with Projects Board Re: Structure, Funding, Student Group Concerns, Relationship with USG
- Focus Group on Room Reservation Form & Process
    - See notes at end of this report for recap of suggestions I compiled from this focus group
- Student Activity Fee Task Force Meeting with Hunter, Paul and Simon
    - Got data from Campus Rec and Dianne Re: club sports, group fitness classes, and Lawnparties costs
    - Hunter analyzed USG budget trends
- Meeting with Humans of Princeton photographer to discuss photo project re: race and diversity on campus
- Meeting with Mary Buckley from Admissions Re: Class of 2020+ Page
    - Incoming 2019 Senators Andrew Ma and Ruby Guo will be working on this!
- Interviewed candidate for Associate Director for Marketing and Community Engagement for Campus Dining
- Meeting with CCA Chair Michael Cox Re: Campus Transportation Problems and Project
- Bathroom Codes Survey Meeting
    - Decision will be reached by USLC in February; USG will pass resolution to support one course of action re: bathroom codes/locks
- Referendum Clause 1.3 Revision Meeting with Paul and Ethan
- Financial Aid & Eating Clubs Meeting with Shobhit
- ExCom Meeting
- Core Comm Meeting
- Communications Committee Meeting
- Interview with Daily Princetonian Re: Gen Ed Task Force Focus Groups

Upcoming Week:

- Communications Committee Meeting
- CPUC Meeting
- Campus Dining Student Advisory Board Meeting
- Meeting with Yash and Michael Re: Campus Transportation
- Meeting with VP Calhoun
- Student Activity Fee Task Force Meeting
- Financial Aid & the Eating Clubs Meeting

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My Remaining Work Through January 2016:

1. Diversity/Inclusion & Campus Climate Projects/Statement
2. Student Activity Fee Task Force Lead
3. University Committees/Administrative Structure Infographic and/or List
4. FA and Eating Clubs Project Lead
5. Campus Dining Student Advisory Board Chair
6. Room Reservations Form Focus Group Lead
7. Creating and coordinating new UMatter bus stop at Campus Club
8. Oversight of committees
9. Misc. Student Requests
    a. Toilet Paper
    b. Garbage Pick-Up Times
    c. Late Meal Prices
    d. Housing fines for moving furniture

RECOMMENDED IMPROVEMENTS TO ROOM BOOKING PROCESS & FORM

Form Revisions

- When students fill out the University Scheduling form for a space that it doesn't cover, automatically punt it over to the right contacts AND have a disclaimer at the top of the form clarifying which spaces this form applies to.

- Disclaimer at top of form (for students new to the process who need to plan ahead) and response of receipt e-mail should give sense of how much time it will take for someone to get back to you (i.e. within 3 days).

- Form is currently very long. You can have conditional questions on top (i.e. Will you be using media? Will you be having food?) that will activate and drop down certain relevant sections. Currently all these sections are visible but optional to fill.

- Revise "10. Locations Requested" and "10a. Second choice of location" to: "10. Locations Requested in First Choice Building" with help text "i.e. Frist 202, Frist MPR, Any Room" AND "10a. Locations Requested in Second Choice Building" with help text "i.e. Lewis 138, Any Room."

Other

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- Implement/enforce 25Live or show booking calendar for spaces like Campus Club or very popular rooms that are not used by classes (which are more similar to Fields Center, used heavily by student groups).

- Are there any dud classrooms that Registrar can give to Conference and Event Services?

- Write up How to Book Rooms Guide with student group leaders in this focus groups. Share this at ODUS training in spring. i.e. tips and tricks about timing, Registrar hold information, Media Services can provide portable projector

- Inform students where Sally's office is and what her hours are, so they can stop by for **emergencies.**

- Ella will talk to McGraw about how much space they take up in Frist.

- **Meeting & Event Spaces** website page can eventually allow for room reviews, not just list of pictures.

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USG Winter 2015 Elections Report

Project Leader:	Sung Won Chang '18
Project Team Members:	None
Date:	December 13, 2015

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1. Election Turnout
    1) First Round (11/23 – 11/25): 1,727 Ballots Cast (Appx. 33%)
    2) Presidential Runoff (11/30 – 12/02): 1,476 Ballots Cast (Appx. 28%)
    3) Classes of 2017 & 2018 > Classes of 2016 & 2019
    4) Drop from Last Year's Elections

2. Election Results
    1) One Runoff (President): Czulak '17 Elected (56.9% of Valid Votes)
    2) Treasurer, CCA Chair & USLC Chair Uncontested
    3) Others Concluded in First Round
    4) Class of 2017 & 2018 Senators Uncontested (1 Vacant for 2018 Senator)

3. Participation & Campaigning
    1) No Particular Violations Committed
    2) Diversified Field of Candidates – Athletes and Engineers in Particular
    3) Less than Usual Number of Candidates for Class of 2019 Senator (5)

4. Efforts in the Future
    1) More Reach-out Efforts to Potential Candidates
    2) More Reach-out Efforts to Voters
    3) Continued Discussion of Voting System Reform (Single-Transferable Vote)
    4) Clarification of Reimbursement Procedures

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Referenda Handbook Update

Project Team Members: Ethan Marcus (U-Councilor), Paul Draper (Senator)
Date: Thursday December 13th 2015

1.3 Text of Referendum Measures

- For all petitions submitted, the Chief Elections Managers will serve as the Vice President's designate for receiving petitions and will immediately inform the Vice President of their submission.
- The Chief Elections Managers shall establish and make public a way of delivering the petition that is identical to the requirements of candidate's submission of registration forms. This will include the identical drop-off location, times, and deadlines.
- Before a sponsor begins collecting signatures on a referendum petition, the text of the referendum measure must be reviewed and approved by the USG Senate Executive Committee and the Institutional Research Office at Princeton University for neutral wording and clarity.
- Not later than **5 weeks** before the start of a scheduled election, a potential sponsor of a referendum measure shall contact the Chief Elections Manager and Vice President to discuss the proposed text of the referendum measure.
- The Chief Elections Manager and the Vice President shall work with the potential sponsor on the text of the proposed referendum measure after being contacted by the potential sponsor. They will then submit the text to the USG Senate Executive Committee.
- After receiving the proposed text, the Vice President, Chief Elections Manager, and the USG Senate Executive Committee subsequently shall have **1 week** to review the text for neutral wording and clarity and either approve or disapprove the text of the proposed referendum measure.
- After receiving the text of the proposed referendum measure, the USG Senate Executive Committee shall either approve or disapprove the text, and the Vice President shall forward the text to the Institutional Research Office for its review for neutral wording and clarity. The Institutional Research Office shall have **1 week** to approve or disapprove the text of the proposed referendum measure.
- If the Institutional Research Office approves the text of the proposed referendum measure, the potential sponsor may begin collecting signatures for the petition to have the referendum measure appear on the ballot during the USG election in question.The petition must be submitted to the Chief Elections Manager not later than 2 weeks before the start of the scheduled election at 12 p.m. (Monday). A petitioner may begin collecting signatures starting at 12 p.m. on the Monday before the due date for the required number of signatures and will be guaranteed a total of 7 days to collect signatures.
- **In the week preceding the campaign period for candidates and referenda parties, the USG Chief Elections Manager will publically announce that a referendum has been placed on the ballot for the upcoming election. If a party wishes to form in formal opposition to the proposed referendum, they will have 1 week to inform the Chief Elections Manager of their intent to formally oppose the referendum and Chief Elections Manager shall take whatever logisitcal action needed for voting preparations involving the opposition.**

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- Both the petitioners and opposition will not be allowed to campaign until beginning at noon on the Monday preceeding the beginning of the voting period (1 week before elections). This campaign period shall last one week and coincide with the same time period as the candidate campaign period.

CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Deadline for expressing interest at 12pm	Referendum party works with VP and ExCom to finalize question language →					

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5 weeks

Submit to IRO at 12pm	→	Wait for Institute Office for Research to confirm question validity				→
Party begins collecting signatures at 12pm	→	Referendum party collects signatures				→
Deadline for signature submission 12pm	→	Anti-referendum coalition forms				→
Campaigning Begins 12pm	→	Both parties campaign, forums/debates held, pro/con statements drafted by end of week				→
		VOTING PERIOD				

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November CPUC Update

Project Leader: Naimah Hakim ’16 (U-Council Chair) Jacob Cannon ’17 (Ex Com Rep)
Project Team Members: U-Council
Date: CPUC Meeting, 11/23/2015

CPUC Agenda:

- **Introduction** – President Eisgruber
- **Question & Answer Period** – President Eisgruber, VP Calhoun, Provost Lee…
  - **Q) Co-Op Expansion and Follow-Up**
    - Submitted by U-Council
    - Answered by VP Calhoun
  - **Q) Winter Coat Distribution & Emergency Funds**
    - Submitted by U-Council
    - Answered by Provost Lee, VP Calhoun, Dean Dolan
  - **Q) Affinity Rooms at Carl A. Fields Center**
    - Answered by VP Calhoun
  - **Q) Mandatory Diversity Training**
    - Asked by Chase Hommeyer ‘19
    - Answered by Dean Prentice
  - **Q) Recruiting & Retaining Professors of Color**
    - Asked by Chiamaka Onwuzulike ‘16
    - Answered by Dean Prentice
  - **Q) Faculty Hiring Process**
    - Asked by Terrence Frazer ‘16
    - Answered by Dean Prentice, Vice Provost Michele Minter
  - **Q) Creating transparency around frustrating bureaucratic organization of University – How do we create change?**
    - Asked by Ross Donovan ‘16
    - Answered by VP Calhoun
  - **Q) Gen Ed Task Force?**
    - Answered by VP Calhoun, Dean Dolan
  - **Q) Mental Health, JED Foundation review, reviewing policies and conduct**
    - Submitted by U-Council
    - Answered by VP Calhoun
  - **Q) How will University continue dialogue with community following protests?**
    - Submitted by U-Council; Answered by Dean Dolan, VP Calhoun
- **Strategic Planning Updates** – President Eisgruber

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- Updates and info-gathering have been taking place over last year
- The website "Planning for Princeton's Future" will soon have a designated place for community members to submit comments
  - http://www.princeton.edu/strategicplan/
- Note: not all recommendations will get implemented
- Reports should be understood as an articulation of priorities and standards
- Examples of key areas being evaluated: Entrepreneurship, Service & Civic Engagement…
- Take note of the list of staff members on reports – community is welcome to reach out to these individuals
- **Q)** How will you get this info out to students who don't attend this meeting? – Miranda Rosen '18

- **Priorities Committee (PriCom) Updates** – David Lee
  - Review of Purpose/Mission of committee
  - Sample of policies that are especially relevant:
    - Budget fees – How much will these go up?
    - Faculty and staff salary pools
    - Board rates, housing rates
    - Financial aid budge
  - Meeting Schedule: semi-weekly
  - Will seek final approval in April
  - Annual Giving Rate: 60%
  - Selected Topics/Themes
    - Princeton's Affordability
    - Princeton Students Borrow Less – Looking at loans
  - **Q)** What happens for students whose questions/concerns fall across multiple offices/issues? – Briana Christophers '17
  - **Q)** Summer Savings Expectation at Financial Aid – Ella Cheng '16
  - **Q)** Timeline of PriCom Action – Nick Fernandez '17
  - **Q)** Graduate Students and Financial Outcomes – Vice President of GSG

Questions for USG Senate:

- Are there any topics you would like to see the CPUC present on in the future?
- How can we not only increase student engagement at CPUC Meetings, but also use the engagement we witness to inform our ongoing work in USG?
- Are there any questions that you would like U-Council to submit for tomorrow's CPUC Meeting?

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Social Committee Update

Project Leader: Simon Wu
Date: 12/13/15

1. Social Committee New Structure (as of Fall 2015)

These new positions as of Fall 2015 compose the Executive Board of the Social Committee, along with the Elected Chair. These were created as a means of being able to focus our programming more specifically.

SC Co-Chair / VP: Aileen Huang '17

This position works hand-in-hand with the Elected Chair to plan the direction of the committee, selection of Projects, coordination of Lawnparties, funds acquisition, committee management, etc.
Duties will include: Agenda Setting, Project Management, Running Meetings, etc.

SC Speakers / Events Programming Committee : Lyon Aung '18,
Yasmeen Almog, Richard Polo, Joe Grabowski
Responsible for coordinating Dean's Date events, creating new social programming. Events like: Daniel Glass, Match Service (Spring 2016)

SC Concerts and Music Committee: Anthony Sgro '18
Tyler Bozeman, Amber Park, James Chen
Responsible for planning music and concert events on and off campus, other than Lawnparties.
Duties include: Battle of the Bands, NYC Concerts Series, 1879 Concerts: Tor Miller, etc.

SC Lawnparties/PR Committee: Zaynab Zaman '18, Lavinia Liang
Aaron Jung, Camille Price, Evan Bell
Will work with the elected chair in securing the headliner and the opener, and to planning Lawnparties in general. They will also be responsible for making SC and the selection process more transparent.
Duties include: Lawnparties Logistical work, Organized Tabling, FAQ, Inforgraphic, Surveys.

SC Arts Collective Committee: Selena Kitchens '17
Jiayang Li, Adele Dimitui

1. Connect disparate Arts Community on campus.
2. Create more locations for display of student art.

2. Selection Revision

Currently, the Chair is elected in **December**, and then plans his/her first LP's in that Spring, and the following fall.

After discussing with Rachel we believe the new schedule will be:
December new chair elected.

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He/she works with the old chair in a mentorship position to plan that Spring's LP's. Plans first LP's by themselves s next Fall, and then in Spring.

So we'll do that this Spring, Simon & Rachel will work together this Spring, and then Rachel will do her own this Fall.

Reasons: Gives a lot more time to learn the ropes, to look for acts, to expand the student feedback process. Still get to plan 2 LP's.

By Chartstring Transactions that have hit Prime as of 12/13/15

USG General

	Hydration Station	$ 28.00
	Erin Redding Reimbursement	$ 178.00
	Apple Rebate	$ (2.86)
	LEAD Summit	$ (10,000.00)
	Late Meals around the world	$ (500.00)
	We are Princeton	$ (100.00)

Projects Board

	Aviation Chris Lopinto Talk	$ 200.00
	Aviation Frank Lorenzo Talk	$ 200.00
	PDA Carnival	$ 675.00
	Sikh Awareness Day	$ 750.00
	Team U Pajama Run 5K	$ 750.00
	AdThis Hearst Talk w/ Cswift	$ 291.00
	AIA Teams and Toys	$ 450.00
	PHMC Welcome Meeting	$ 300.00
	Innovation Sci & Eng. Study Break	$ 110.00
	KASA PALS 2015	$ 350.00
	Lib Walter Block Talk	$ 250.00
	POL Lib Walter Block Talk	$ 250.00
	Pre-Law Meet & Greet	$ 60.00
	Rocketry Second Launch	$ 500.00
	AdThis Aerie Event	$ 315.00
	3D Printing Party + Materials	$ 250.00
	Architecture Alumni Talk	$ 50.00
	PSI Social Impact Conference 2015	$ 1,000.00
	HAPPI Round Table	$ 150.00
	ICS Factory Tour	$ 250.00
	KASA Pepero Day	$ 200.00
	Muse Dialogue Event	$ 140.00
	Premed Mentorship Kickoff	$ 235.00
	TASA Shaved Ice and Boba	$ 215.00
	The Alt Post-OBB Social	$ 952.00
	OBME Qdoba Study Break	$ 260.00
	SPEAR Anti-Death Penalty	$ 500.00
	The Alternative Game Night	$ 660.00
	PNN Eternal Sunshine	$ 576.00
	AdThis Matter Unlimited	$ 225.00
	DNA Happy & Mindful Convo	$ 65.00
	PHMC Speed Friending Night	$ 500.00
	PHMC Freshman Game Night	$ 75.00
	ISAP Taste of Turkey	$ 600.00
	OPUS 21 Perform w/ Columbia	$ 100.00
	Press Club Lunch w/ Ira Glass	$ 170.00

	Liar's Club Weekly Meetings	$	430.00
	Pre-Law Dinner w/ Trig	$	150.00
	Spoon Dumpling Tasting	$	565.00
	eSports LAN Event	$	300.00
	AdThis Sweatshirt Event	$	875.00
	Innovation Lava Lamp Event	$	500.00
	Data Science Data @ Night	$	35.00
	Pride Alliance Queer Formal	$	741.00
	Botany Terrarium Workshop	$	180.00
	PCP Evening of Performance	$	550.00
	E-Club Princeton Pitch	$	350.00
	Texans Club BBQ 2015	$	1,889.23
	PUGE Concert w/ KS	$	300.00
	Sympoh Floor Display 4	$	500.00
	Anscombe Soc Club Social	$	250.00
	UWC Current Affairs Talks	$	100.00
	APSA Dinner w/ Matthew Levine	$	430.00
	Aviation Talk w/ Eric Reuther	$	150.00
Social			
	Jessica Deng Reimbursements for Food	$	184.04
Office			
	Payroll	$	261.75
	Payroll	$	727.75
	General Office Supplies	$	26.94
	General Office Supplies	$	22.45
	General Office Supplies	$	0.20
	Paper Cups	$	53.85
	Copier Center Charges	$	446.98
Academics			
	More Class of 2017 Charges	$	10,532.50
Elections			
	Zeroing out Account (will not be used in the future)	$	1,051.09

Available Balance from Nov.	Available Balance from Dec.
$ 222,361.23	$ 202,441.54
$ 29,801.87	$ 9,082.64

$	6,518.33	$	6,334.29
$	8,626.11	$	6,138.66
$	343.33	$	(182.50)
$	1,051.09	$	-

Unclear if this is a repeat, following up with ODUS and Pboards

Will go over chartstring issues with '17 Treasurer Caroline Snowden

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Mental Health Initiative Board

Project Leader: Naimah Hakim, Amalya Megerman
Project Team Members: Morgan Brewton-Johnson, Lulu Chen, Megan Chung, Matt Blazejewski, Jordan Ingersoll, Ji-Sung Kim, Alexandra Marino, Marina Latif, Joe Redmond, Sarah Sakha, Emilee Tu, Kei Yamaya, Nathan Yoo
Date: 12/13/15

I. Collaborations
   A. OA
   B. SHAB - Stay Healthy Week in October
   C. Inter-Ivy Collaborative Work
      1. Princeton delegation to conference in February
      2. Speight Carr, Darmouth's student gov. Wellness Committee
      3. Shared google drive?
   D. Theatre Intime - Me Too Monologues

II. Social Media Rollout
   A. Instagram, Facebook, Twitter, MindfulPrinceton.com

III. Mental Health Week Programming and Features
- Keynote speaker
- Frist Tabling
- Murray Dodge on wheels
- Care packages
- CPS Workshops
- CPS live-streamed Q + A
- Me Too Monologues
- "Princeton makes me feel like _____" board in Frist
- Schoolwide Questionnaire
- #nofilterweek
- Humans of Princeton photo campaign (still TBD)
- Grad student event
- Gear: t-shirts, stress balls

IV. Meetings with administration
   A. Dr. Chin
   B. VP Calhoun

V. Policy work

Questions:

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- What mental health policy work is most urgent or would be most useful to the student body?
- What programming would you like to see MHI sponsor next semester?
- What are issues we should look out for during Mental Health Week?